

Volunteer Youth Worker: Job Profile

Volunteer Title: Assistant Youth Worker

Location: Alford House, Aveline Street, London SE11 5DQ

Summary: To assist in the development and management, in consultation with young people and staff, and according to the curriculum policies of the Board, a programme of social educational activities relevant to the needs of young people.

Volunteer Responsibilities:

To assist in ensuring that programmes of activities are fun and creative and also provide opportunities for the personal development of young people, to give them the skills to play their full part in society.

To assist in ensuring that all young people have equality of access to the youth work curriculum and that the programme positively promotes educational opportunities for all young people.

Help maintain a clean and safe environment for activities to take place.

To take account of the personal needs which young people have, and provide activity to meet these needs.

To assist in the monitoring and evaluation of the programme and all activities on an on-going basis together with young people and other staff.

To supervise young people and ensure general health & safety and rules of conduct.

To build a rapport with young people and listen to their concerns.

To assist with outreach and promotion.

To facilitate and participate in games, activities and discussions with young people.

To assist with necessary programme set-up and clean-up.

To undertake required record keeping procedures including reporting verbally to the supervisor and completing any relevant programme forms in line with the Data Protection policy.

To assist in the club's efforts for fund raising with the management committee, other staff and young people.